



# TALBOT COUNTY, MARYLAND

County Council

MINUTES

May 23, 2023

Present – President Chuck Callahan, Lynn L. Mielke, Dave Stepp, County Manager Clay Stamp, and County Attorney Patrick Thomas. Vice President Pete Leshner and Councilwoman Keasha Haythe were absent.

- I. Agenda – The Agenda of Tuesday, May 23, 2023 was brought forward for approval. Mr. Stepp made a motion to amend the agenda to add a proclamation for National Emergency Services Week; to remove the public hearing for Talbot Interfaith Shelter in *Item VII*, and to remove the administrative resolution for Talbot Interfaith Shelter in *Item VIII*; Ms. Mielke seconded the motion and the Council approved the Agenda, as amended, by voting 3 – 0 as follows:

Mr. Callahan – Aye  
Mr. Stepp – Aye  
Ms. Mielke - Aye

- II. Minutes – Mr. Callahan requested and received unanimous consent for approval of the Minutes of Tuesday, May 2, 2023.

- III. Disbursements – Mr. Callahan requested and received unanimous consent for approval of the Disbursements of Tuesday, May 16, 2023 and May 23, 2023.

- IV. Proclamation: National Boating Safety Week – May 20 -26, 2023 – The Clerk read a proclamation into the record in recognition of National Boating Safety Week, May 22 – 26, 2023. The proclamation spoke of the importance of knowing and practicing boating safety measures, including the wearing of life jackets and staying sober in order to save lives. The proclamation also spoke of the vital role of the U.S. Coast Guard in providing safe boating education, vessel examinations and water patrols. Upon motion by Mr. Stepp, seconded by Ms. Mielke, the Council approved the proclamation by voting 3 – 0 as follows:

Mr. Callahan – Aye  
Mr. Stepp – Aye  
Ms. Mielke – Aye

Reed Carey, Vice Flotilla Commander, Coast Guard Auxiliary Flotilla 21-03, Easton, briefed the Council on the importance of boating safety education and practices, and cited boating accident and fatality statistics, emphasizing that most could have been prevented by following basic safety rules. Council discussion ensued with Cmdr. Carey.

Ms. Mielke presented the Proclamation to Cmdr. Carey, Petty Officer First Class Bryant Gooch, Executive Petty Officer USCG Station Oxford; Thomas Stokes, U.S. Coast Guard Auxiliary, Div. Cmdr, Div. 21 Chesapeake Bay Eastern Shore; and Edward Burke, U.S. Coast Guard Auxiliary, Flotilla Cmdr., Auxiliary Flotilla 21-03, Easton.

- V. Proclamation: National Gun Violence Awareness Day – June 2, 2023 – The Clerk read a proclamation into the record which spoke of the prevalence of gun violence in the nation and how jurisdictions throughout the nation are working to end gun violence. The proclamation also spoke of how the first Friday in June came to be a day on which citizens are encouraged to wear orange, to symbolize the value of human life, to honor the lives of gun violence victims and survivors, and

to renew a commitment to reduce gun violence by encouraging responsible gun ownership and keeping firearms out of the wrong hands. Upon motion by Mr. Stepp, seconded by Ms. Mielke, the Council approved the proclamation by voting 3- 0 as follows:

Mr. Callahan – Aye  
Mr. Stepp – Aye  
Ms. Mielke – Aye

Sarah Sayre, co-leader of the Upper Shore Group of Moms Demand Action for Gun Sense in America, briefed the Council on the priorities of her organization, to recognize and become aware of victims and survivors of gun violence. Mary Hunt Miller, co-leader, stated that one of the focuses of the organization is to make sure that guns are secured from children and to teach parents how to safely secure guns and ammunition.

Mr. Callahan presented the Proclamation to Ms. Sayre, Ms. Hunt-Miller and representatives of the Upper Shore Group of Moms Demand Action for Gun Sense in America in attendance.

- VI. Proclamation: National Emergency Services Week – May 21 – 27, 2023 – The Clerk read a proclamation into the record which spoke of the commitment and dedication of those involved in providing emergency care - first responders, emergency medical technicians, paramedics, nurses and physicians, firefighters, educators, trained members of the public, and out-of-hospital medical providers, and the thousands of hours which they expend for specialized training in order to continue to hone their lifesaving skills for the benefit of the public. Upon motion by Mr. Stepp, seconded by Ms. Mielke, the Council approved the proclamation by voting 3 – 0 as follows:

Mr. Callahan – Aye  
Mr. Stepp – Aye  
Ms. Mielke – Aye

Brian LeCates, Director, Talbot County Department of Emergency Services, introduced representatives of the Department of Emergency Services, representatives of the Talbot County Emergency Services Advisory Board, and representatives of the University of Maryland Medical System Shore Regional Health Emergency Department. He stated that each part of emergency services is an integral part of the entire emergency services system. County Manager, Clay Stamp, who previously served as Director of Talbot County Emergency Services, stated that Talbot County is recognized throughout the state of Maryland and nationally as a leader in having a comprehensive emergency medical services system. Council members expressed their appreciation to all those in the emergency medical services profession for the work they do to assist citizens of, and visitors to, Talbot County.

Mr. Stepp presented the Proclamation to Mr. LeCates and the emergency services representatives in attendance.

- VII. Public Hearing on FY2024 Community Development Block Grant (CDBG) Projects

- St. Vincent de Paul (SVDP) – 29533 Canvasback Drive, Easton, MD 21601 - \$465,000 to partially fund a 1,920 square foot expansion to the facility that provides food, shelter, clothing, financial help and comfort to persons and families in need

Prior to the public hearing, Mary Kay Verdery, Talbot County Grants Administrator, stated that the County received two letters of interest in response to the County’s publication and posting of

notice that applications were being solicited from non-profits for available FY24CDBG funding: from St. Vincent de Paul (SDVP) and Talbot Interfaith Shelter. She noted that Talbot Interfaith Shelter had requested that their CDBG application be withdrawn at the present time, as they would be moving forward with other grant opportunities. She then briefed the Council on the Maryland CDBG program, a federally funded program which assists counties and municipalities with projects aimed at neighborhood revitalization, housing opportunities, economic development, approved public facilities and services. She stated that CDBG applications are accepted on a competitive basis and outlined the process by which Talbot County solicits applications. She stated that \$800,000 is the maximum amount Talbot County can apply for annually. Ms. Verdery then briefed the Council on the request by St. Vincent de Paul for \$465,000 in CDBG funds to supplement the \$620,000 cost of an expansion project at its current facility located at 29533 Canvasback Drive, Easton; the purpose for the request is to increase space dedicated to interviews and counseling to those in need of financial assistance and to enlarge the thrift store donation area and parking lot. Members of the public were afforded an opportunity to comment on the proposed project, applications are due at the State on June 7, 2023.

VIII. Introduction of Administrative Resolution:

An ADMINISTRATIVE RESOLUTION AUTHORIZING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SFY24 APPLICATION FOR ST. VINCENT DE PAUL (SVDP) CONSTRUCTION PROJECT LOCATED AT 29533 CANVASBACK DRIVE, EASTON, MARYLAND 21601 was read into the record by the Clerk. Upon motion by Ms. Mielke, seconded by Mr. Stepp, the Council approved the administrative resolution by voting 3 – 0 as follows:

Mr. Callahan – Aye  
Mr. Stepp – Aye  
Ms. Mielke - Aye

IX. Public Hearing:

Bill No. 1530, A BILL TO ADDRESS REMAINING COMMENTS AND CONDITIONS OF APPROVAL IMPOSED BY THE MARYLAND CRITICAL AREA COMMISSION (THE “COMMISSION”) FOR BILL NO. 1525, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT) REGARDING THE EXPANSION OF STRUCTURES UTILIZED FOR NONCONFORMING USES, SUBJECT TO CERTAIN CONDITIONS, was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, County Attorney, Patrick Thomas, stated that in September 2022, the Council approved Bill No. 1525 which amended the County’s zoning code related to the expansion of structures utilized for nonconforming uses. He stated that the legislation was considered by the Critical Area Commission as a refinement to Talbot County’s Critical Area program; the Critical Area Commission approved Bill No. 1525 in February 2023, upon the condition that further amendments be made as outlined in the proposed legislation. Bryce Yelton, Assistant Planning Officer, further outlined the proposed amendments, stating that although Bill No. 1525 was a citizen-sponsored text amendment, the additional amendments required by the Critical Area Commission are consistent with other Critical Area standards and will apply to all nonconforming uses within Talbot County. Members of the public were afforded an opportunity to comment on the legislation. Bill No.1530 is eligible for vote on Tuesday, June 13, 2023.

X. Eligible for Vote:

Bill No. 1529, AN ACT TO ESTABLISH THE 2023-2024 ANNUAL BUDGET AND APPROPRIATION ORDINANCE, was read into the record by the Clerk and brought forward for vote. Prior to the vote, Finance Director, Martha Sparks, requested Council consideration of amendments as reviewed and recommended at the final budget work session on May 16, 2023 and provided details on the increases or decreases in the various funds as follows:

**REVENUE BUDGET**

<b>DEPARTMENT</b>	<b>FROM</b>	<b>TO</b>	<b>CHANGE</b>
<b>Grants from Federal Government</b>			
FEMA	\$0	\$75,000	\$75,000
Emergency Management Planner - DHS	\$0	\$45,000	\$45,000
<b>Transfer from Development Impact Fund</b>			
Development Impact Fees	\$550,000	\$0	(\$550,000)
<b>Reserve &amp; Unexpended General Funds</b>			
From Prior Years	\$19,631,000	\$20,061,000	\$ 430,000
<b>TOTAL</b>	<b>\$20,181,000</b>	<b>\$20,181,000</b>	<b>---</b>

**APPROPRIATION BUDGET**

<b>Circuit Court</b>	<b>FROM</b>	<b>TO</b>	<b>CHANGE</b>
Salaries & Benefits	\$304,313	\$311,813	\$7,500
<b>Sheriff</b>			
Salaries & Benefits	\$7,324,945	\$7,231,675	(\$93,270)
<b>Miscellaneous</b>	\$190,427	\$276,197	\$85,770
<b>TOTAL</b>	<b>\$7,819,685</b>	<b>\$7,819,685</b>	<b>---</b>

**CAPITAL BUDGET**

<b>DEPARTMENT</b>	<b>FROM</b>	<b>TO</b>	<b>CHANGE</b>
<b>County Facilities</b>			
9-1-1 Division CAD replacement	\$2,085,200	\$550,000	(\$1,535,200)
St. Michaels Library Expansion	\$400,000	\$674,000	\$274,600
<b>Public Schools</b>			
White Marsh Elementary School	---	\$860,000	\$860,000
<b>TOTAL</b>	\$2,485,200	\$2,084,600	(\$400,600)

Ms. Sparks stated that the net effect of all the changes is \$0 and the FY24 proposed budget remains at \$128,849.00. The amendment was introduced by Mr. Callahan, Ms. Mielke, and Mr. Stepp. Upon motion by Ms. Mielke, seconded by Mr. Stepp, the Council approved the amendment by voting 5 – 0 as follows:

- Mr. Callahan – Aye
- Mr. Stepp – Aye
- Mr. Leshner – Aye (via absentee ballot)
- Ms. Mielke – Aye
- Ms. Haythe – Aye (via absentee ballot)

Bill No. 1529, as amended, was then brought forward for vote. The Council approved Bill No. 1529, as amended, by voting 5 – 0 as follows:

- Mr. Callahan – Aye
- Mr. Stepp – Aye
- Mr. Leshner – Aye (via absentee ballot)
- Ms. Mielke – Aye
- Ms. Haythe – Aye (via absentee ballot)

Bill No. 1529, as amended, is effective July 1, 2023.

XI. County Manager’s Report:

- A. Talbot County Animal Control Board – Requested Council approval for the appointment of Donna Haddaway to a three-year term on the Talbot County Animal Control Board as an alternate; said term will expire on July 1, 2026. Upon motion by Mr. Stepp, seconded by Ms. Mielke, the Council approved the appointment by voting 3 – 0 as follows:

Mr. Callahan – Aye  
Mr. Stepp – Aye  
Ms. Mielke – Aye

- B. Talbot County Board of Electrical Examiners – Requested Council approval for the appointment of Donald Ewing to the Talbot County Board of Electrical Examiners; said term will complete the unexpired term of Don English which will expire on April 1, 2025. Upon motion by Ms. Mielke, seconded by Mr. Stepp, the Council approved the appointment by voting 3 – 0 as follows:

Mr. Callahan – Aye  
Mr. Stepp – Aye  
Ms. Mielke - Aye

- C. Request from Department of Corrections – Requested Council approval of the recommendation of the Director of the Talbot County Department of Corrections to extend the contract with Wellpath™, formerly known as Correct Care Solutions, LLC (Bid No. 15-33), to provide inmate medical and mental health services in the sum of \$798,000 for FY2023-2024; funding for the contract extension is included in the FY24 County Budget. Upon motion by Mr. Stepp, seconded by Ms. Mielke, the Council approved contract extension by voting 3 – 0 as follows:

Mr. Callahan – Aye  
Mr. Stepp – Aye  
Ms. Mielke – Aye

- D. Request from Department of Corrections – Requested Council approval of the recommendation of the Director of the Talbot County Department of Corrections to extend the contract with Trinity Food Services Group (Bid No. 18-16) in the sum of \$335,306 for FY2023-2024; funding for the contract extension is included in the FY24 County Budget. Upon motion by Mr. Stepp, seconded by Ms. Mielke, the Council approved the contract extension by voting 3 – 0 as follows:

Mr. Callahan, - Aye  
Mr. Stepp – Aye  
Ms. Mielke – Aye

- E. Request from Department of Public Works – Requested Council approval to have the Department of Public Works apply for and accept grant funding from the Maryland Department of Natural Resources Watershed Improvement Program to assist with the acquisition of a dredged material placement site. Ray Clarke, County Engineer, stated that the U.S. Army Corps of Engineers is in the process of conducting a Section 107 Study for the dredging of Knapps Narrows in Tilghman and the County needs to provide a location suitable for placement of the dredged material. If approved, the grant funding would be utilized toward the purchase price of a site for the dredged

materials. Upon motion by Mr. Stepp, seconded by Ms. Mielke, the Council approved submittal of the grant application by voting 3 – 0 as follows:

Mr. Callahan – Aye  
Mr. Stepp – Aye  
Ms. Mielke - Aye

- F. Letter of Support – Requested Council approval of a request from the Town of Oxford and Talbot Thrive to forward a letter in support of their joint grant application for 2023 Kim Lamphier Bikeways Program funding from the Maryland Department of Transportation. If approved, the funding will be utilized for a feasibility and design study for a shared use trail from Causeway Park in Oxford to Oxford Conservation Park. Margaret Enloe-North, representative of Talbot Thrive, stated that the request for a letter of support is being made as the proposed design of the trail crosses County property in order to reach Oxford Conservation Park. Upon motion by Mr. Stepp, seconded by Ms. Mielke, the Council approved forwarding a letter of support as outlined by voting 3 – 0 as follows:

Mr. Callahan – Aye  
Mr. Stepp – Aye  
Ms. Mielke – Aye

- XII. Public Comments: Members of the public were afforded an opportunity to comment on matters of interest to them.

XIII. Council Comments:

Ms. Mielke - Ms. Mielke stated that on Saturday, June 10<sup>th</sup>, Hog Neck Golf Course will be sponsoring the Nettie Marie Jones Golf Tournament which is dedicated to raising funds for two scholarships to be awarded to Talbot County high school seniors: the William Corkran Memorial Scholarship and the Mark Herrmann Scholarship, both of whom supported youth golf in Talbot County. She encouraged anyone who is interested in being a sponsor or making a donation to the tournament should contact Rich Setter at Hog Neck Golf Course. Ms. Mielke concluded her comments by stating that this year’s recipients have recently been named and, in her opinion, it is a great program for kids.

Mr. Stepp– Mr. Stepp stated that he had recently toured the Critchlow Adkins Children’s Center at Mt. Pleasant and at Easton Elementary School. He encouraged citizens to stop at the Talbot County Community Center to see the many improvements going on there, stating that both the pickleball courts and the gymnasium are well underway.

Mr. Callahan - Mr. Callahan stated that he had spoken with individual Council members and is requesting that County Attorney, Patrick Thomas, draft an administration resolution changing the meeting time for Council meetings to 5:00 p.m. so that everyone can have more time to enjoy the evening. He stated that the Council is very sensitive to the public being able to be at the meetings to provide their comments and presentations.

Upon motion by Mr. Stepp, seconded by Ms. Mielke, the Council voted to adjourn and to reconvene on Tuesday, June 6, 2023 at 5:00 p.m. in the Talbot County Free Library Easton Branch for a meeting with elected officials from the municipalities; and to reconvene on Tuesday, June 13, 2023 at 4:30 p.m. in Open Session and immediately adjourn into Closed Session for discussion of legal, personnel, and real estate matters; and for the regularly scheduled meeting at 6:00 p.m. in the Bradley Meeting Room by voting 3 - 0 as follows:

Mr. Callahan - Aye  
Mr. Stepp - Aye  
Ms. Mielke – Aye

The meeting adjourned at 7:10 p.m.

The transcript of the May 23, 2023 County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.

- XIV. Joint Meeting with the Talbot County Board of Education – The County Council and the Talbot County Board of Education held a joint meeting on Tuesday, May 16, 2023 at 5:00 p.m. in the Easton High School Culinary Arts Dining Room located at 723 Mecklenburg Avenue, Easton. In attendance were Board of Education members: Emily Jackson, Susan Delean-Botkin, Mary Wheeler, Jymil Thompson, Deborah Bridges, and Amy Dodson; Talbot County Public Schools (TCPS) staff: Dr. Sharon Pepukayi, Dr. Helga Einhorn, Kevin Shafer, Darlene Spurrier, Kristen Tilghman, Sarah Jones, and Charlene Gould; Talbot County Council members: Chuck Callahan, Pete Leshner, Keasha, Haythe, Lynn Miekke, Dave Stepp; and Talbot County Staff: Clay Stamp, Martha Sparks, and Sarah Kilmon. Mrs. Emily Jackson, Talbot County Board of Education President, called the meeting to order at 5:57 p.m. The following topics were discussed:

**Update on Chapel District Elementary School, Capital Project and timeline** – Mr. Kevin Shafer, Director of Operations, provided a pre-planning and design schedule. Mr. Shafer indicated that several items were highlighted to emphasize dates that have to be met for the design phase. Mr. Shafer spoke about the design cost and budget indicating the State will help with the cost of design fees. He also shared that the three firms, Hord Coplan Macht, Inc., Noelker & Hull Associates, and SEI Architects, presented plans for the project and each proposal came in below budget. The process of securing construction bond funding from the State will also require an MOU. This new facet is a result of the Built to Learn Act, added to the Capital Improvement Plan (CIP) process. This new procedure will require a request through the Stadium Authority to secure bond funding. Mr. Shafer advised the Council they would receive preliminary documents for the MOU. He also thanked Mr. Callahan for his participation in the process and reminded the Council and Board of the upcoming meetings/interviews to hire a Construction Project Manager.

Mr. Callahan emphasized the professional process and great working relationship with Mr. Shafer. He also noted that not everyone will always agree, but can come together to make decisions and get the work done.

**Update on Test Scores and plan to address the achievement gap** – Dr. Helga Einhorn, Assistant Superintendent, Teaching and Learning, spoke to the joint group regarding several areas.

1. Dr. Einhorn explained that TCPS gives assessments to monitor student progress. She referenced the Kindergarten Readiness Assessment (KRA), a developmentally appropriate tool that measures

students skills, knowledge and behavior across four domains: language and literacy, mathematics, social foundations and physical well-being and motor development. The assessment is a combination of performance tasks, selected response items, and observations specific to each domain. Administered in the fall, TCPS is making progress with students. 45% of TCPS students demonstrated readiness this school year, at a rate 3% higher than the state average, 4% higher than last year and an increase from the pre-pandemic achievement level for kindergarten students.

There are areas of opportunity gaps in kindergarten within certain student groups. Several strategies to address the areas of concern include:

- a. Universal PreK – Dr. Einhorn thanked the Council for universal PreK
- b. eLETRS Professional learning for Early Learning Teachers
- c. Use of Early Learning Assessments
- d. Judy Center Programming
- e. Supporting the Raising a Reader program to emphasize literacy

## 2. Maryland Comprehensive Assessment Program (MCAP)

The Every Student Succeeds Act (ESSA) requires that states administer annual statewide assessments to all students in English Language Arts (ELA)/Literacy and Mathematics in grades 3-8 and once in high school, as well as in science once in grade spans (3-5, 6-8 and high school), and annual English language proficiency assessments in grades K-12 for all English Learners. In addition to these federally mandated assessments, Maryland State Law (Md. Ed. Art §7-203) requires a social studies assessment once in the middle school grade band (administered in grade 8) and the High School Assessment in American Government. Maryland also provides Alternate Assessments written to the Alternate Standards for those students who require this accommodation. Assessments also include MISA in biology.

She shared data to highlight 43% of tested students in grades 3-8 and grade 10 were proficient in ELA, which shows a rebound in ELA to pre pandemic performance. There are some discrepancies between all students and students of color, students with disabilities, English Learners, and economically disadvantaged students.

Several strategies to address these areas include:

- a. Professional learning for all elementary teachers and administrators aligned with science of reading, Lexia LETRS
- b. Development and implementation of a Comprehensive Literacy Plan
- c. Purchase and implementation of Tier 2 intervention through LEADS grant funding
- d. Additional Tier 3 Reading Teachers and purchase of materials for students who need the most help.

Dr. Einhorn further explained there were no rebounds in the math data. 15% of tested students in grades 3-8 were proficient in mathematics in 2022. This is an improvement from the Early Fall assessment in 2021, but still below pre-pandemic levels. The range of proficiency in the state of Maryland is 7% - 38%. To put this in context, there was an impact on math from the impact of school closures during COVID. The Board of Education has requested a plan to improve student outcomes. A comprehensive mathematics plan will be developed in accordance with the Blueprint requirements.

## 3. The Maryland Report Card

Dr. Einhorn shared that the Maryland School Report Card, an outcome of the Every Student Succeeds Act, is a requirement of the Federal ESSA Legislation requiring all states to develop a system of accountability that would provide a mechanism for identifying how a school is performing and differentiate performance among schools. The accountability system uses consistent measures that allow for not only the measure of an individual school's progress but also a comparison of that school to others within the same grade band. The intent of the accountability system is also to provide schools with data that will inform the implementation of strategies for improvement. There are several factors of how well students perform and how students are compared with other schools across the state. All TCPS schools received a 3 star or higher. The data summary for TCPS is as follows:

- 5 Star – Chapel District Elementary School
- 3 Star – Easton Elementary School
- 4 Star – St. Michaels Elementary School
- 4 Star – Tilghman Elementary School
- 4 Star – White Marsh Elementary School
- 3 Star – Easton High School
- 3 Star – Easton Middle School
- 4 Star – St. Michaels Middle High School

Dr. Einhorn referenced archived TCPS Board of Education meetings on the TCPS website for additional information from past presentations.

### **Blueprint Update**

Mrs. Kristen Tilghman, Implementation Coordinator; shared a brief update on the Blueprint, with emphasis on Pillar 3. She informed everyone that the plan, consisting of 145 pages, was submitted for approval on March 15, 2023, and included feedback from advisory groups, stakeholders and input from every department. Mrs. Tilghman highlighted Pillar 3 and the partnership with Chesapeake College to develop Early College Pathways for earning an associate's degree during high school and to provide dual enrollment opportunities and covering costs of tuition, books, fees and related costs. She emphasized the desire to provide high demand courses at times to accommodate students and working to provide transportation for students. Pillar 3 also places emphasis on Career Counseling. The Blueprint provides for 2 full time career counseling positions to work with the guidance team for career exploration. She referenced the plan to work with the Upper Shore Workforce Investment Board and to finalize a career Counseling MOU with them. The meeting adjourned at 6:30 p.m.

### XV. **Summary of Closed Session Held on May 23, 2023:**

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 4:35 p.m. to 5:45 p.m.  
Place of closed session: County Council Office  
Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Callahan, Mielke, Stepp  
Members opposed: None

Abstaining: None  
 Absent: Haythe, Leshner

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

<b>Topic Description</b>	<b>Statutory Authority</b>	<b>Reason for Closed Session Discussion</b>	<b>Persons Present</b>	<b>Action Taken</b>
To discuss appointments to various County boards and committees	GP § 3-305(b)(1)(i)	Public discussion would discourage individuals from volunteering to serve	Chuck Callahan, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris	No action
To discuss a real estate matter regarding acquisition of a property for a public purpose in St. Michaels	GP § 3-305(b)(3)	To protect the County’s bargaining position regarding the potential acquisition of a specific parcel of real property for a public purpose	Chuck Callahan, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris, Preston Peper	Council concurred with recommendation
To discuss a real estate matter regarding acquisition of a property for a public purpose in Easton	GP § 3-305(b)(3)	To protect the County’s bargaining position regarding the potential acquisition of a specific parcel of real property for a public purpose	Chuck Callahan, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris, Ray Clarke	Council concurred with recommendation
To discuss a real estate matter regarding acquisition of a property for a public purpose in Tilghman	GP § 3-305(b)(3)	To protect the County’s bargaining position regarding the potential acquisition of a specific parcel of real property for a public purpose	Chuck Callahan, Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Jessica Morris, Ray Clarke	Council concurred with recommendation

**CASH STATEMENT 05/16/2023**

BALANCE 5/09/2023	91,485,184.79
TOTAL ADP PAYROLL PPE 4/28/2023	(780,049.06)
PENSION DED PPE 4/28/2023	(46,684.53)
DEFERRED COMP DED PPE 4/28/2023	(19,826.65)
DEFERRED COMP PPE 4/28/2023 PLAN 401(A)	(8,166.93)
CIGNA CLAIMS PAID THRU 5/8/2023	(24,903.04)
CIGNA CLAIMS PAID THRU 5/11/2023	(140,693.96)
USDA/RD MTHLY BOND PYMT #97-08 5/2023	(1,304.00)

USDA/RD QTRLY BOND PYMT #92-04 5/2023	(2,833.00)
DUPLICATE MARYLAND TRANSIT PAYMENT	(121,114.97)
RETURNED CHECK #4504	(1,500.00)
INTEREST ON ACCOUNTS 4/2023	393,860.13
DEPOSITS	1,265,996.23
CHECKS	(425,674.00)
ACH DISBURSEMENT(S)	(415,970.07)
WIRE TRANSFERS	(3,958,900.58)
VOIDED CHECK(S) # 366439, 366478	690.63
VOIDED ACH #	0.00
<b>BALANCE 05/16/2023</b>	<b>87,198,110.99</b>

**INVESTMENTS - CERTIFICATES OF DEPOSIT**

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		4.97%	20,912,137.11
BAYVANGUARD BANK			10,280,856.05
<b>TOTAL INVESTED</b>			<b><u>31,192,993.16</u></b>
<b>PETTY CASH BALANCE</b>			<b><u>18,105.00</u></b>
<b><u>GRAND TOTAL ALL FUNDS</u></b>			<b><u>118,409,209.15</u></b>

**CASH STATEMENT 05/23/2023**

BALANCE 5/16/2023	87,198,110.99
ADP PAYROLL PPE 4/28/2023	(149.05)
PENSION DED PPE 4/28/2023	149.05
USDA/RD BELT FILTER PRESS PYMT 4/2023	(6,438.00)
DUPLICATE USDA/RD BELT FILTER PRESS PYMT 4/2023	(6,438.00)

WELLS FARGO GOLF EQUIP LEASE PYMT 5/2023	(4,092.00)
USDA/RD QTRLY BOND PYMT #92-14 5/2023	(13,086.00)
USDA/RD QTRLY BOND PYMT #92-16 5/2023	(6,626.00)
RETURNED CHECK #657	(246.25)
REFUND DUPLICATE USDA/RD BELT FILTER PRESS PYMT	6,438.00

DEPOSITS	518,252.02
CHECKS	(343,228.68)
ACH DISBURSEMENT(S)	(369,268.41)
WIRE TRANSFERS	(41,442.54)
VOIDED CHECK(S) #	0.00
VOIDED ACH #	0.00

<b>BALANCE 05/23/2023</b>	<b><u>86,931,935.13</u></b>
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#### INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		4.98%	20,912,137.11
BAYVANGUARD BANK			10,280,856.05

<b>TOTAL INVESTED</b>	<b><u>31,192,993.16</u></b>
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<b>PETTY CASH BALANCE</b>	<b><u>18,105.00</u></b>
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<b><u>GRAND TOTAL ALL FUNDS</u></b>	<b><u>118,143,033.29</u></b>
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